

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, April 16, 2013

8:30 a.m.

County Board Room – 3rd Floor – Courthouse

MINUTES

The Clay County Board of Commissioners met in regular session, with Commissioners Campbell, Evert, Gross, and Ingersoll present. Commissioner Weyland was absent. County Administrator Brian C. Berg, Chief Assistant County Attorney Jenny Samarzja and Senior Administrative Assistant Vicki Reek were also present.

APPROVAL OF AGENDA

On motion by Campbell, seconded by Evert and unanimously carried, the agenda was approved with the addition of: Letter of Support for City of Barnesville's effort to design, construct and maintain a multi-use path with funding from the Corridor Investment Management Strategy Program, and a clarification of a Consent Agenda item (Approval to execute Memorandum of Understanding for Homeland Security Cyber Security grant, for which no County matching funds are required).

ADOPT RESOLUTION AUTHORIZING SPONSORSHIP OF APPLICATION FOR GRANT
FUNDING FROM STATE OF MINNESOTA DEPARTMENT OF NATURAL RESOURCES
FOR GROOMING AND MAINTAINING OF TWO-WAY SNOWMOBILE TRAILS
MANAGED BY CLAY TRAILS ALLIANCE

By consent agenda, the Board adopted the following resolution authorizing sponsorship of an application for grant funding from the State of Minnesota Department of Natural Resources for grooming and maintaining of two-way snowmobile trails managed by Clay Trails Alliance:

RESOLUTION 2013-26

BE IT RESOLVED, that Clay County act as the legal sponsor for an application for funding from the State of Minnesota Department of Natural Resources for grooming and maintaining of two-way Snowmobile Trails managed by the Clay Trails Alliance.

BE IT FURTHER RESOLVED, that upon approval of its application by the State, Clay County may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that the County Administrator is authorized to sign such an agreement with the Department of Natural Resources.

BE IT FURTHER RESOLVED, that Clay County is hereby authorized to serve as the fiscal agent for the above referenced project.

APPROVAL TO ACCEPT DONATION TO SHERIFF'S POSSE FROM CONCORDIA COLLEGE

By consent agenda, the Board accepted a \$500 donation from Concordia College to the Sheriff's Posse.

APPROVAL TO ACCEPT DONATION TO WORK DETAIL PROGRAM FROM
OAK MOUND CEMETERY

By consent agenda, the Board accepted a \$100 donation from Oak Mound Cemetery to the Sheriff's Work Detail program.

APPROVAL OF FAMILY SERVICE CENTER LEASE AGREEMENT WITH
SERVE MINNESOTA ACTION NETWORK

By consent agenda the Board approved a lease agreement with Serve Minnesota Action Network for 228 sq.ft. in the Family Service Center for the period 5/1/13 – 4/30/15, at a rate of \$11.75 sq.ft.

APPROVAL OF CITY OF MOORHEAD ABATEMENT REQUEST

By consent agenda, the Board approved a City of Moorhead abatement request from Theodore & Tina Reinert for a reduction in the amount of \$323, due to a clerical error in homestead entry, parcel #58.749.0010.

APPROVAL TO EXECUTE MEMORANDUM OF UNDERSTANDING FOR HOMELAND
SECURITY CYBER SECURITY GRANT

By consent agenda, the Board authorized execution of a Memorandum of Understanding for a Homeland Security grant to acquire and deploy a cyber security monitoring system to improve the County's ability to thwart a perimeter attack on digital assets. No County matching funds are required for the grant.

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

UPDATE: SPRING FLOOD PREPARATION

Lt. Bryan Green, Emergency Services Director, updated the Board regarding Spring flood preparation in consideration of the 10" of snow which was received over the weekend. Lt. Green noted that the flood probability forecast has not come out yet, however the snow equates to 1" of additional moisture. Discussion took place regarding the available staff and plans for emergency situations in those areas where accesses are closed off.

GOAL SETTING/PLANNING RETREAT SESSION

County Administrator Brian Berg provided a summary of the recent Goal Setting/ Planning Retreat which was attended by Commissioners, Department Heads, and Supervisors. During the small group discussions, everyone agreed that permanent flood protection is the most important goal. Other areas which the group felt they could have influence upon included:

Planning process for a new Correctional Facility: Evaluate funding mechanisms and establish a timeline for financing a facility. Mr. Berg noted that considerable work was done several years ago towards the design and function of a facility, but no funds have been dedicated to the project yet. Commissioner Campbell felt research must be conducted as to the facilities that have been built and over-built around the state in recent years. Commissioner Evert felt it may be time to start setting aside funds to be accessed when it is

necessary. He felt consideration should be given to appointment of separate committees for design of a facility and the financing of it. Commissioner Gross agreed that financing the facility is important and should be considered in the next budget process. Commissioner Ingersoll suggested legislative action to allow Clay County to impose a local sales tax to pay for the jail.

Continued Quality Service Delivery Plan – Endorse concept and give direction as to topics to be addressed and appropriate timelines, towards improving service, implementing training, updating equipment.

Capital Maintenance/Improvement Plan – Endorse concept and establish structure and timelines for developing a strategy, to include inventory, prioritization, and funding sources for improvement at all County facilities.

These topics will be addressed again at a later date.

REQUEST TO REPLACE JUVENILE DETENTION NURSE

On motion by Campbell, seconded by Evert, and unanimously carried, the Board approved filling the Juvenile Detention Nurse position (1.0 FTE), with .8 FTE of the position in the Juvenile Detention Center and .2 FTE in the Public Health Clinic.

REQUEST TO REPLACE DETOX TECHNICIAN

On motion by Evert, seconded by Campbell, and unanimously carried, the Board approved filling a .6 FTE Detox Technician staff position.

BID OPENING: ELMWOOD TOWNSHIP BRIDGE PROJECT

County Engineer David Overbo opened and read sealed bids for SAP 014-599-094, Eglon Township Bridge Replacement project:

Korby Contracting Co., Inc. - \$774,446.95
Robert R. Schroeder Construction, Inc. - \$787,980.20
Structural Specialties, Inc. - \$793,038.00
Industrial Builders, Inc - \$793,050.70
Redstone Construction, Inc - \$834,705.25
Duininck Brothers, Inc - \$846,952.95
Swingen Construction, Co. - \$883,127.60

On motion by Campbell, seconded by Evert, and unanimously carried, the Board awarded the bid to the apparent low bidder, Korby Contracting Co., Inc., for their bid of \$774,446.95, contingent upon there being no errors in the bid following tabulation and Eglon Township Board approval.

AUTHORIZATION TO AWARD CSAH 31/33 INTERSECTION PROJECT BID

On motion by Campbell, seconded by Evert, and unanimously carried, the Board awarded the CSAH 31/33 Intersection project to Central Specialties, Inc. for their low bid of \$2,374,377.85 (bids opened April 9, 2013).

RECORDER'S OFFICE UPDATE

J. Bonnie Rehder, Clay County Recorder, provided an update of the activities in the Recorder's Office, informing the Board that a flyer concerning Property Fraud was included with the tax statements which were recently mailed. The Recorder's Office is making improvements in data sales and searching capabilities through a program by Fidar. Collaborative efforts are taking place between the Recorder's Office, County Assessor's Office and City Assessor's Office with respect to land records/certificates of real estate value. The NDSU Department of Emergency Management is assisting the Recorder's Office with a disaster preparedness assessment. Ms. Rehder informed the Board that she plans to initiate a three-year process to digitize (scan) real estate records from 1970 back to the 1870's, using monies in the Technology Fund.

On motion by Evert, seconded by Campbell, and unanimously carried, the Board approved out of state travel for Recorder's staff to attend a Fidar symposium in Rock Island, Il, May 19-22, 2013.

LETTER OF SUPPORT FOR CITY OF BARNESVILLE'S EFFORTS TO DESIGN, CONSTRUCT AND MAINTAIN A MULTI-USE PATH THROUGH FUNDING FROM THE CORRIDOR INVESTMENT MANAGEMENT STRATEGY PROGRAM

On motion by Evert, seconded by Gross, and unanimously carried, the Board authorized execution of a letter of support for the City of Barnesville's efforts to design, construct and maintain a multi-use path with funding from the MnDOT Corridor Investment Management Strategy program.

AUTHORIZATION TO PAY BILLS AND VOUCHERS

On motion by Gross, seconded by Campbell, and unanimously carried, the bills and vouchers were approved for payment.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE

Commissioner Evert attended interviews for Historical & Cultural Society staffing, conducted lobbying efforts in Washington, DC, and attended meetings of the Buffalo-Red River Watershed District, Headstart, and Local Foods.

Commissioner Gross attended the Goal Setting Retreat, and meetings of the Soil & Water Conservation District, Glyndon City Council, Public Health Partnership For Health, Agassiz Recreational Trails, and a Campus Improvement Committee meeting (where it was decided that the Motor Vehicle Department would not move into recently vacated Family Service Center space). Commissioner Campbell commented that he was relieved that the Motor Vehicle Department was not moving into the Family Service Center and felt a commitment needs to be made to redesign the current site of the Motor Vehicle department for a permanent solution.


Commissioner Ingersoll attended meetings of the Campus Improvement Committee and Headstart.

County Administrator Brian Berg informed the Board that the Polk County Board of Commissioners would like to meet with the Clay County Board regarding assessment issues involving the American Crystal Sugar matter.

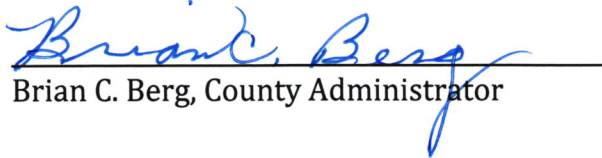
Mr. Berg informed the Board that North Dakota representatives from the FM Diversion Authority may be traveling to Washington, DC for meetings with legislators regarding Diversion funding. He inquired if the Board felt a County representative should represent Minnesota on the trip. Consensus was that possibly a City of Moorhead representatives would be attending these meetings. On motion by Campbell, seconded Evert, and unanimously carried, the Board approved out of state travel for Commissioner Campbell or Commissioner Weyland to travel to Washington, DC, if the opportunity presents itself.

ADJOURN

The meeting adjourned at 10:15 a.m.



Wayne Ingersoll, Chair
Clay County Board of Commissioners



Brian C. Berg, County Administrator